

District Contacts



From time to time, employees may have questions or concerns. If those questions or concerns cannot be answered by their supervisors or at the campus or department level, the employee is encouraged to contact the appropriate department as listed below.

Richard W. Grill, Superintendent: District Level Issues; Board Policy; School Board Agendas; Legal Concerns; Personnel/Human Resources; Administrator Supervisor; Public Information Officer (PIO); Media contact; PIA contact; Student/Employee handbooks; Student Code of Conduct; Bond Elections; School Construction Coordination; Title IX Coordinator

Patricia Gonzales, Business Manager: School Finance; School Budget /Adjustments/Amendments/Audit/Internal Controls; Federal/Title Programs Coordination; Worker's Comp; PEIMS oversight; District Waiver Coordination; Food Service oversight; Transportation reporting; Employee Drug Testing; School Facility Use Coordination; School Operations Coordination; Grant Writing; Texas Workforce Commission.

Nikki Joslin, Director of Curriculum and School Improvement: Curriculum Instruction & Alignment; School Improvement Initiatives/Coordination; Teacher On-Boarding & Mentoring; RTI (Response to Intervention); Staff Development; Local Assessment Program; Eduphoria program; State Accountability System; Federal Accountability System; RDA/PBMAS/RTI; Federal/Special Programs Coordination; Accelerated Instruction Programs (HB4545); State Comp Ed Programs; GT; At-Risk Program; Adult & Community Ed; DIT Chair; District Improvement Plan (DIP); Homeless Liaison; Foster Care Liaison; District Testing Coordinator; District Waiver Coordination; Textbook Coordinator

Adriana Beza, Elementary School Principal: Elementary Campus Level Issues; School Discipline; Campus Behavior Coordinator; Campus Curriculum & Instruction; Campus Improvement Team Chair (CIT); Campus Improvement Plans (CIP); Campus Academic Accountability System; Staff Evaluations; Instructional Data Disaggregation; HB4545; RTI (Response to Intervention); Parent and Community Engagement; PK; GT; At-Risk/Special Ed. Referrals; Student Attendance Issues & Truancy; Campus Safety and Security Coordinator;

Steve Alvarado, Secondary School Principal: Jr/Sr High School Issues; School Discipline; Campus Behavior Coordinator; Campus Curriculum & Instruction; Campus Improvement Team Chair (CIT); Campus Improvement Plans (CIP); Campus Academic Accountability System; Staff Evaluations; Instructional Data Disaggregation; HB4545; RTI (Response to Intervention); Parent and Community Engagement; Student Attendance Issues & Truancy; Campus Safety and Security Coordinator

Jean Ann Chisum, Assistant Principal: School Discipline; Campus Behavior Coordinator; Student Supervision Coordinator; Alternative Education Program (DAEP); Campus Testing Coordinator; Staff Evaluations; District Textbook Custodian; Student Activity Funds; Prom Coordination; Cheerleader Issues; Student Attendance Issues & Truancy; GT; 504/Special Ed. Referrals/coordination; Campus Safety and Security; Substitute Teacher Trainer; CDL/Bus Driver Management; Bus Route Coordination; Transportation Fleet Assignments

Jeff Kowalski, Athletic Director, Head Football Coach, Transportation: Athletic/Coaching Issues; Physical Ed. Programs; Fitnessgram/Assessment; UIL Eligibility Issues; Student Insurance; Campus administrator back-up

Dawn Henry, High School Student Services & Counselor: Career Guidance (K-12); Personal Graduation Plans; College-Career-Military Readiness (CCMR); Career Tech Ed. Coordination; Campus Master Schedule; Secondary Student Course Selection & Guidance; Drop-Out Prevention/Recovery; GED; Credit by Exam; Secondary GT

Coordination; Transcripts/Credits/Class Rank (GPA); Student Scholarship Coordination; College Financial Aid; Adult and Community Ed; Financial Literacy Instruction; Scholarships; College Entrance Applications; Parent College/Career Workshops; College Fairs; Pre-AP & AP Programs; Dual Credit Articulation & Programs; On-Ramps Coordination; ; At-Risk Coordination; 504 Coordination Assistance; Secondary Campus Testing Assistance

Klarissa Llanes, Student Counselor: Districtwide Comprehensive School Counseling Program (PK-12); PK-12 “Counselor curriculum” delivery (for student & staff); Districtwide Social & Emotional Issues; Districtwide Grief Trauma; Districtwide Psychological first aide; Districtwide Behavioral threat assessment; Districtwide Bullying/Cyber Bullying; Districtwide Child Abuse Issues; Districtwide Mental health evaluations; Districtwide Suicide assessment & prevention & evaluation’s; Districtwide Character Ed; Districtwide At-Risk Coordination; Districtwide Homeless Liaison

Howard Karre, Technology & Emergency Operations Director: Technology Acquisition; Staff Development; Technology Repairs; Acceptable Use Policies; Distance Learning; E-Rate; Telephones; Technology Plan/Committee; School Facility Inventory Coordination; School Emergency Management Director; Security Cameras; Cybersecurity Coordinator

Catherine Kepler, ELL-Bilingual & Dyslexia Coordinator: Dyslexia Instruction (Elem); Districtwide TLPAS, LPAC, ELL Coordinator; Elementary GT Coordination

Warren Beard, Career-Technology Education Coordinator: Coordination of CTE programs; State and Federal CTE compliance; CTE Student Insurance

Cecilia Reyes, District Nurse: Health Issues; SHAC Chairperson; Child Abuse Issues; CPR, AED & Stop the Bleed District Trainer

Michael Casas, Band Director and Elementary Music Teacher: District Music Program

Jennifer Jackson: Yearbook; Cypress; Media Specialist

Maria Gonzales & Madison Santleben: High School Cheerleader Sponsors

Patsy Gomez: Junior High Cheerleader Sponsor

Maggie Lopez, Superintendent Secretary: Appointments with Superintendent; Board Secretary; Board Documents; Board Elections; Board Postings; Personnel Files; Employee Recognition; Criminal Background Checks & Finger Printing; Employee Timecards; Records Management; Use of Facilities Requests; Student Transfer Requests; Notary

Elia Flores, Accounts Payable Clerk: PO Status; Cash/Credit Card Disbursement; Inventory Controls; Cash Management; Activity Fund Accounts

Emma Sanchez: Employee Payroll/Benefits; Employee Insurance; Employee Timecards; FMLA; Workers Compensation; Employee Accident Reports; Texas Workforce Commission

Tiffany Sandoval: District PEIMS Coordinator; Secondary Campus Registrar

Andy Lopez, School Maintenance Director: Maintenance Supervisor; Custodial Supervisor; School Facilities Manager; Grounds Supervisor

Kelly Earnhardt, Cafeteria Manager: Student nutrition services; Federal & State applications; cafeteria management

Henry Lutz, District Safety & Security Coordinator